

Towson University Graduate School
FREQUENTLY ASKED QUESTIONS
For Prospective Graduate Students

1. When can I apply?

Most Graduate School programs at Towson University have a rolling admissions policy, meaning you can apply anytime. For a complete, up-to-date list of programs and application deadlines, go to <http://grad.towson.edu> and click Programs Offered. Completed applications should be received at least two to four weeks before the beginning of a semester to ensure full consideration for admission.

2. How long does it take to complete a program?

The length of time to complete a program depends on the particular program and how many credits the student takes each semester. The majority of Graduate School programs are offered on a part-time basis to help working professionals continue their education and further their careers. However, full-time status is possible in some programs.

3. When do classes begin?

The first day of classes and other important academic dates are listed at <http://students.towson.edu>. Click on Academic Calendar.

4. What courses will be offered next semester?

The current semester's course listings and class schedules are found at <http://students.towson.edu>. Click on Schedule of Classes.

5. How much is tuition?

Tuition for the 2004–2005 academic year is approximately \$257 (for in-state students) and \$538 (for out-of-state students) per credit. Most courses are 3 credits each. For the most up-to-date tuition costs, visit the bursar's Web site at <http://www.towson.edu/bursar>.

6. What library services are available?

The Albert S. Cook Library, located near the center of campus, serves as the hub of print, media and electronic information resources for the university. To use the facility, bring your OneCard (student identification card) to the library and register with the circulation desk on the third floor. They will provide you with a number, which will allow you to check out books and access the online catalog and other databases. Copies can be made in the library by using a copy card.

7. What technology services are available to students?

The Office of Technology Services (OTS), located on the first floor of Cook Library, provides computer lab services to students as well as software, virus support, and various training opportunities. The OTS also provides students with an e-mail account at the time of admission. This account includes Internet resources, storage space on the server and Web page space. For more information, contact the OTS Help Center at 410-704-5151, or e-mail helpcenter@towson.edu, or visit the OTS Web site at <http://www.towson.edu/ots>.

8. Is financial aid available for graduate students?

Contact the financial aid office for information about scholarships and loans at 410-704-4236 or 1-888-4TOWSON. Graduate assistantships are available, and students should contact their particular academic department for more information. Additionally, potential graduate students should always check with their employers to determine if they offer partial or full tuition reimbursement.

9. What services are available for students with disabilities?

The disability support services office provides services and accommodations to meet the needs of students with disabilities. Students are encouraged to make an appointment with the department even if services may not be needed right away. The office is located on the second floor of the Administration Building; the phone number is 410-704-2638 or 410-704-3475. In conjunction with this office, the Testing Center provides accommodated testing services Monday through Thursday, 9:30 a.m. to 5:30 p.m., and Friday, 9:30 a.m. to 1:30 p.m.

10. What housing options are available?

Towson offers on-campus housing for graduate students at the Burkshire (410-324-8255) and Millennium Hall (Capstone On-Campus, 443-275-4000). For information about off-campus housing opportunities, contact the university's Office of Student Activities by phone, 410-704-3307, or online at www.towson.edu/studentactivities and click on Commuter/Off-Campus Information.

11. Does Towson have a Graduate Student Association?

Yes! Get involved and make your graduate experience memorable by participating in the Graduate Student Association (GSA). Once you are admitted to the Graduate School, you are officially a member of the GSA. Funded in part by university fees, the organization provides monetary support for networking opportunities and educational experiences beyond the classroom (research, presentations and conference attendance just to name a few). The GSA also gives graduate students a voice within the university community. For more information, call 410-704-3967 or e-mail the GSA at gsa@towson.edu.

12. Are there additional student organizations for graduate students?

Graduate students who are interested in various organizations and activities around campus can contact the office of student activities at 410-704-3307 for further information.

13. Does Towson offer recreational facilities for students?

Recreation and fitness facilities and programs are open to students, faculty, staff and alumni. You'll need your OneCard to gain access to the facilities. Burdick Hall has a fitness center, climbing gym, indoor swimming pool, gyms and playing fields. At the Towson Center, you'll find handball/racquetball/wallyball and squash courts, tennis

courts and an indoor track. Wellness programs, sports clubs and intramural sports are also offered. To learn more call 410-704-2367.

14. Does Towson offer day care for students?

The university's Student Day Care Center provides care for children, ages 2 through 5. The center is open from 7:30 a.m. to 5:30 p.m. during the semester. To learn more, call 410-704-2652, e-mail the center at childcare@towson.edu or visit the Web site at <http://www.towson.edu/daycare>.

15. Do I need proof of immunization before I register for classes?

All graduate degree candidates, any non-degree student taking 6 or more credits, and all international graduate students must comply with the university's immunization policies prior to registration. Students who do not provide proper documentation to the Dowell Health Center will be held from further class registration. Immunizations are available through the Health Center or can be done at the student's primary doctor's office. For information, call 410-704-2466 or visit the health center online, <http://www.towson.edu/dowellhealthcenter>.

16. How do I register?

Once admitted, you will receive your TU ID number in your admission packet. This information will allow you to activate your Online Services account and provides access to your academic record online. For additional registration information, please go to <http://students.towson.edu>.

17. When is the last day to register for classes?

Students may register for classes until the first day of the semester. Drop/Add registration begins the first day of class and normally runs through the first week of classes. Students may register during Drop/Add provided they have the professor's signature.

18. Can I meet with an adviser before I register for my first class?

Students who would like to meet with an adviser before registering for their first class may call the graduate program director and request a meeting. You can find a listing of all graduate program directors at <http://grad.towson.edu>.

19. Where do I get books?

Books may be purchased at the University Store, located on the first floor of the University Union, or they may be ordered online at <http://store.towson.edu>. Call the store at 410-704-BOOK for more information.

20. Do I need a parking sticker or permit?

Graduate students are required to have a parking permit to park a vehicle on campus. Parking registration forms are available in Auxiliary Services, in the University Union or can be found online at <http://parking.towson.edu>. Both "all day" and "evening only" passes are available.

21. How do I withdraw from a course?

You may withdraw from a course online or in person. To withdraw from a course online, go to <http://students.towson.edu> and click on Online Services. Proceed as if you are enrolling in a class. At the bottom of the enrollment page click Add/Drop and follow the instructions given. To withdraw from a course in person, go to the Enrollment Services building, room 223. Deadlines are listed online in the Academic Calendar, and are published in the Graduate Catalog. It's the student's responsibility to withdraw from a course by the established deadline.

If you have additional questions, e-mail the Graduate School, grad@towson.edu, or call us, 410-704-2501.